

## MINUTES FROM BOARD MEETING - PA ROOM MARCH 7, 2019(8:15AM)

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Present: Kim Jakway, Barry Madore, Tara Lafferty and Meredith Forgosh

### Documents Distributed:

- February Minutes (shared electronically)
- 3MGives Visiting Wizards Request Form (shared electronically)
- Agenda (shared electronically)
- Tentative 2019-20 Calendar (shared electronically)

### Agenda Items:

- Minutes approval from February meeting – February minutes approved

### Discussion & Updates:

- Finance Update – Balance in account as of 3/7/19 is \$26,228.97. Awaiting request from N. Kohn – gingerbread build, TADS/Sage payments and various miscellaneous payments. Believed to be on budget (same as last academic year).
- 501(c)(3) – Believed to have been created in late 1980's for grant purposes. State and IRS non-compliance issues are costing PA money and aggravation. Most current Board members are experiencing a reversal on their decision to be an independent entity.
- Sally Richie – new LS chair

### Upcoming Events & Initiatives:

- Need to plan PA open house
- plan grade rep meeting to help guide LS and new grade reps – perhaps hold separate meetings for LS, MS & US grade reps
- Suggested that before all evening programs perhaps have Sage offer dinner 1 hour before each program for a set fee to be paid in advance for family dinners.
- Look at holding Book Festival in October (10/3-10/10). Since would conflict with US staff dinner, Tara will ask Sage if they could hold 2 larger back-to-back dinners.
- Try to lock in 2019/20 calendar by end of May 2019
- Schedule MS café
- Need to create PA donation item for Best of MPA auction – Tabled until April meeting
- Plan US snacks for exams

- White Out Dance is to occur tomorrow night
- Post Fliers to solicit volunteers for all events (i.e. for Book Festival, MS Café, Faculty/Staff appreciation, Gift Wrapping, etc.)

### **Events & Initiatives Recaps:**

- LS Valentine's Party was successful
- MS Café – attendance was down a bit but overall the Café went well
- Used Book Sale proceeds to go to Library
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<Adjourned at 10:05>